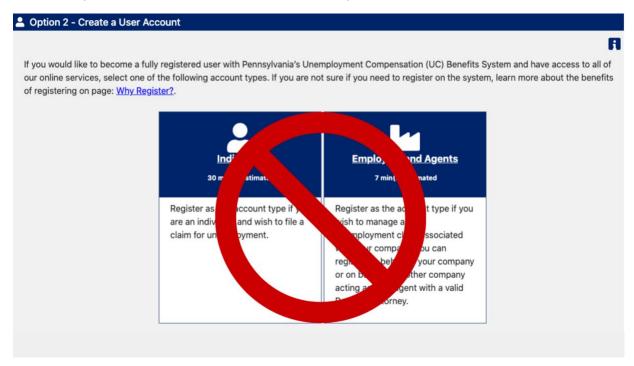
Employer Login Guide – (Not Represented by a TPA)

I don't have a Keystone ID/password, or don't know what it is. What should I do?

The new UC system is using Keystone IDs that have already been created from the UC Tax website. Do **NOT** use "Option 2 – Create a User Account" in the UC system to create an account.



Employers can first test their Keystone ID credentials by going to <u>UCMS</u>. If you can log into this site, you have the correct credentials. This information is shared with the UC system every night. Tomorrow, you will be able to log into <u>www.benefits.uc.pa.gov</u>. If, the next day you can log into UCMS, but not UC Benefits, contact 833-728-2367.

If you do not know your password, you can reset it from either site. If you use the password reset function at www.benefits.uc.pa.gov, you will need your Keystone ID and security questions/answers.



If you do not have the security questions/answers, you can use you the password reset option using <u>UCMS</u>.



Keep in mind that not having security questions will require you to receive a temporary password via email. After receiving this temporary password, you must login to UCMS and change the temporary password before trying to login to the new UC system. Any changes made here will not apply to UC Benefits until the next business day.

If you need additional assistance that the self-service keystone ID/password reset features cannot provide, call UC Tax at 866-403-6163.